

# Service Center Clerk

Full Time



**Who we are** We are an award winning grocery store, locally owned and operated since 1986. We are a fun place to work with friends that talk about food and work to provide food for your community! We proudly give back to our community by supporting the Boys & Girls Club, the Food Bank, Salvation Army and other local charities. We take a serious approach to workplace safety & security. We provide job and leadership skills training with opportunities for advancement.

**Job Summary** This position will provide prompt, friendly, reliable service, and assistance to customers at the service center, creating a unique and satisfying shopping experience that will exceed their expectations.

**Competencies**

- Friendly and willing to help others
- Ability to follow directions and learn new skills
- Ability to read, write, add, & subtract
- Ability to lift 50 lbs comfortably
- Ability to stoop, bend, reach, and stand up to 3 hours at a time

**Requirements** Must meet the legal and company policy age required to perform specific job functions. We can teach you everything else that you need to know!

**Benefits** Health care benefits are available including medical, dental, drug and vision coverage. Company sponsored 401-k retirement plan. Paid vacations and paid holidays. MSU-N scholarships are available for employees and their immediate family members.

**Pay** \$13.50- \$15.00 hr; D.O.E.

**Hours** 28-40 WK F/T

**Shifts** Flexible Scheduling! Our shop operates Sunday – Saturday from 7am-10pm.

**Union** UFCW

**How to Apply** Deliver or mail application to Attn: Margaret, Gary & Leo's IGA, 730 1<sup>st</sup> St. Havre, MT 59501

Email to [margareth@garyandleos.com](mailto:margareth@garyandleos.com)

Apply online at [www.garyandleos.com/Pages/19891/Havre\\_Employment\\_Openings/](http://www.garyandleos.com/Pages/19891/Havre_Employment_Openings/)